# JIS-LINK ACCESS QUESTIONS FOR JABS, ODYSSEY PORTAL, ETC.
# Questions submitted by AOC Business Analysts and ISD personnel working on various projects

1. Participant names other than parties
    a. Victim's names currently display on the PER, IOH, ORD, CDK screens.
        i. Do we need to restrict the victim's names on any of these screens?
        ii. Currently
            1. All levels may see CDK, the docket.
            2. Level 20,22,25,30 can see the ORD (order information) & IOH, Individual Order History
            3. Level 22, 25, 30 can see PER
    b. Still maintain business rule: "Level one JIS-LINK users may only see the participants designated as "litigants" in the "ALL PAR types" tab. Everyone except JIS-LINK level one users may see all participant types if they have access to the screen where the participant is normally displayed."

| Participant Types (For CLJ Court Use) | | Litigant? |
|---|---|---|
| **ASG** | Assignor | **n** |
| **ATY** | Attorney | **n** |
| **BON** | Bondsman | **n** |
| **BRT** | Breath Analyzer Technician | **n** |
| **CCL** | Counter Claimant | **y** |
| **CDF** | Counter Defendant | **y** |
| **CNS** | Consolidation Payee | **n** |
| **CRP** | Court Reporter | **n** |
| **D/C** | Judgment Debtor and Creditor | **y** |
| **DBA** | Doing Business As | **n** |
| **DEC** | Deceased | **y** |
| **DEF** | Defendant | **y** |
| **FHM** | Family Household Member | **n** |
| **GAL** | Guardian Ad Litem | **y** |
| **GDF** | Garnishee Defendant | **n** |
| **GDN** | Guardian | **y** |
| **INT** | Interpreter | **n** |
| **JCR** | Judgment Creditor | **y** |
| **JDB** | Judgment Debtor | **y** |
| **MAT** | Material Witness | **?** |
| **MNR** | Minor | **n** |
| **NEW** | New Name | **y** |
| **OFF** | Officer | **n** |

| | | |
|---|---|---|
| **OLD** | Old Name | y |
| **OTH** | Other Party | n |
| **OWN** | Registered Owner | n |
| **PET** | Petitioner | y |
| **PLA** | Plaintiff | y |
| **PRB** | Probation Officer | n |
| **PYE** | Payee | n |
| **PYR** | Payer | ? |
| **RSP** | Respondent | y |
| **RTN** | Restitution Recipient | n |
| **SPA** | Special Prosecuting Attorney | n |
| **TDF** | Third Party Defendant | n |
| **VCT** | Victim | n |
| **WTD** | Witness for Defense | n |
| **WTP** | Witness for Prosecution | n |
| **XCL** | Cross Claimant | y |
| **XDF** | Cross Defendant | y |

## Participant Types (For Superior Court Use)

| | | |
|---|---|---|
| **CNS** | Consolidation Payee | n |
| **DEF** | Defendant | y |
| **DEP** | Dependent | n |
| **DIV** | Divertee | n |
| **FHM** | Family Household Member | n |
| **GDN** | *** Guardian | y |
| **MNR** | Minor | n |
| **NEW** | *** New Name | y |
| **OLD** | *** Old Name | y |
| **PAR** | Parent | n |
| **PET** | Petitioner | y |
| **PRB** | Probation Officer | n |
| **PYE** | Payee | n |
| **PYR** | Payer | ? |
| **RSP** | Respondent | y |
| **RTN** | Restitution Recipient | n |
| **TRU** | Truant | n |
| **VCT** | Victim | n |

2. Defendant DOB – Do we provide that information? Display in the Odyssey portal? Currently it is listed on the SNCI, CNCI screens.
3. DOL information versus Personal Identifiers obtained other ways
    a. Height, weight, gender, race, etc. –is this from DOL? From Driver's license?
        i. Public, Public Defenders, other agencies under level 20, prosecutors?
    b. DL#?
        i. DPPA restricts disclosure
    c. Do we allow level one to search by name plus DOB? Only DOB?
        i. JIS LINK users can currently search using name and then DOB is displayed for user selection. If we allow them to enter a DOB in order to reduce the list of options returned, it will make less load on the system. i.e. John smith plus 01011985 will return fewer results than simply John Smith.
    d. Do we allow level 20-30 to search by all PINS plus name and DOB?

    Note, per the JIS LINK manual, the Display Names screen provides the IN# for participants. The IN doesn't typically display in JIS screens. Which way is correct?

| **Personal Identifier (PIN) type** | **May be used for search by:** |
|---|---|
| JIS Person # | Court users |
| DOB | Court users, Link level 20-30 |
| Driver's license # (DL) | Court users, Link level 20-30 |
| Washington State (SID) | Court users, Link level 20-30 |
| Department of corrections (DOC) | Court users, Link level 20-30 |
| Federal Bureau of Inv. (FBI) | Court users, Link level 20-30 |
| JIS Juvenile # | Court users, Link level 20-30 |
| Telephone # | Court users, Link level 20-30 |
| Case PCN# (fingerprint) | Court users, Link level 20-30 |
| Case Police Record # | Court users, Link level 20-30 |

4. Separate public defenders from other level 20s. DOL screen? (statutory issues) PER screen and its information? (Will have it for anyone they look up, not just their defendants)
5. The screen level guide also says JIS-LINK level 20 users may not see the PER screen. However, the screen level guide says that level 20 may see the Address History (ADH) and Alias (AKA) screens. The AKA screen displays PINS and address information. May level 20 users see address information including address history, and Alias information including PINS and addresses of all AKA/True names? If so, why can't they just see the PER screen? What specific Person information may they see/not see? Just to verify, is it alright to hide all addresses from level 20 users?

6. Case Status codes –Case Status Codes are currently excluded from JIS-LINK Level 1 view. Currently, SNCI and CNCI only show open/closed for level 1 viewers. Assumption is that would be the same in JABS. The following are included as "case status codes" on various ICH, DCH, SNCI, CNCI and other screens.

   May level 20-30 JIS-LINK users see all of these status codes?

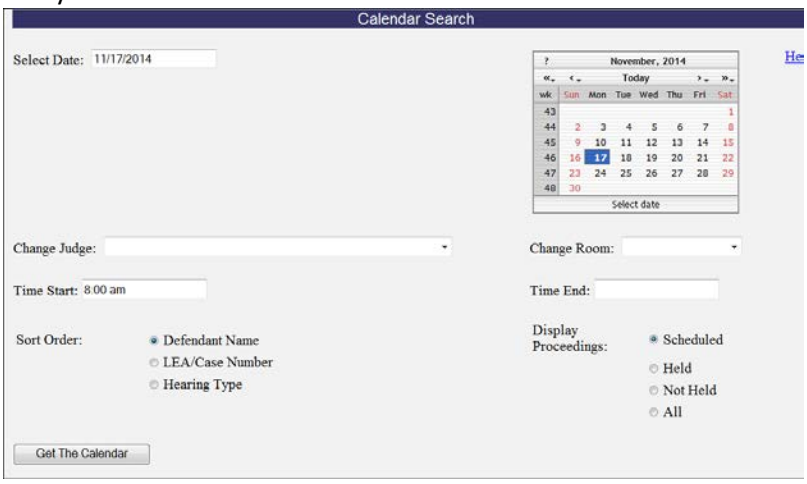
| | DV | JG | O | CD | W | FTA | CO | HRG | AC | SS |
|---|---|---|---|---|---|---|---|---|---|---|
| DCH | x | x | x | x | x | x | x | | | |
| ICH | x | x | x | x | x | x | x | | | |
| SNCI | | | | x | x | x | | x | x | x |
| CNCI | | | | x | x | x | | x | x | X |
| Proceed | | | | | | | | x | | |
| Orders | | | X | | | | | | | |
| FTA | | | | | | X | x | | | |
| Case sum | x | | | x | x | x | | | | |
| War | | | | | x | | | | | |
| PLS | x | | | | | | | | | |
| Acctg | | | | | | | x | | | |

   **DV**-domestic violence related Flag – Case is DV Y or N
   **JG** -Judgment – Result of finding such as **G**uilty, **N**ot **G**uilty, **v**acated
   ***O***-Order Status – status of any protection type order (Active, etc)
   **CD** - Case disposition – Closed, Transferred, etc
   **W** - Warrant Flag – status of the warrant
   **FTA** – Fail to appear flag – status of the FTA
   **CO** - Collection status of the case obligation
   **Hrg** – Hearing or Scheduled proceeding status code
   **AC** – Accounting – Status of $$ due
   **SS** - Sealed Status of a case

7. Who can see the picture that DOL provides? Does DPPA prohibit this disclosure to JIS-LINK users?

8. In JABS there is a calendar search option. The user may search by date, room#, judge, etc. The results returned show the case #, LEA, and case type, defendant/respondents name, participant type, hearing title, and time, in the top section. The bottom section displays the normal tabs based on user security. The screen security guide does not include this screen as it isn't in JIS. However, this information is posted on public calendars in all court room lobbies and on many court websites. The screen security guide states that –JIS-LINK level 1 users may not see the CDT screen or the HRH screen which are the only 2 calendar type of screens listed. It also says that JIS-LINK level 30 may not see the HRH screen. All levels may see the CDK which includes all of the information about a hearing. Who may use the Calendar Search function in JABS?

User may search as follows:




Results, tabs are available based on user security

9. What is the availability of the JABS Person screens such as person proceedings, person FTA, person war, person orders? With the exception of Person orders, These JABS screens do not have JIS screen equivalents.

| JABS screen | JIS equivalent | Other JIS screens where some data is found |
|---|---|---|
| Person FTA | None | ICH, DCH, SNCI, CNCI, show status codes for all but level one users, CDK shows for all (non aggregated) |
| Person Warrant | None | ICH, DCH, SNCI, CNCI, show status codes for all but level one users, CDK shows for all (non aggregated) |
| Person Proceedings | None | HRH shows by date, not by person. CDK shows for all (non aggregated) |
| Person Orders | IOH | ORD, ORDI, CDK, (non aggregated) |

Should these rules be applied to all of these screens for everyone besides JIS-LINK level one users?

10. Cases displayed on a screen which displays “aggregated data” will be based on whether user has ICH/DCH/SNCI/ or CNCI authority.
    a. If ICH or SNCI = D, user may see all cases that could appear on that screen, depending on case type access.
    b. If DCH = D and SNCI and ICH = N, then user may see all criminal and infraction cases that could appear on that screen, depending on case type access.
    c. If only CNCI = D, user may see all cases for that court that could appear on that screen, depending on case type access.
    d. If SNCI or CNCI= D and DCH and ICH = N, user may only see cases for person being searched on, not their AKA, True, or dba names.

11. The JIS LINK “JIS Screens available for access” document states that JIS-LINK level 1 users may not see the following screens, CFHA, B, D, J, R, and S. However, JIS Security states that “The public may have case financial information. If you make a screen print, make sure that the state id, such as driver’s license number, and victim/witness/person posting bail address and phone numbers are removed. “
    a. Should the rules actually be: “Level 1 link users may access the CFHA, B, D, J, R, and S screens. Note, business rules related to displaying PINS and address information must be followed.”
    b. If the public can see this information, why can’t level 30 see it?

12. The JIS LINK “JIS Screens available for access” document states that level 1 users may not see the PLS screen. However, the JIS Security document states “the public can have plea and sentencing information. If you make a screen print of the PLS make sure that the state id info such as DL # is removed.”
    a. Should the rules actually be: “Level 1 link users may access the PLS screen. Note, business rules related to displaying PINS and address information must be followed.”

13. Vehicles may be linked to cases. Court and link users see a docket entry and court users can see vehicle information on the VPI screen. We want to add vehicle information to the case summary screens if a vehicle is associated to the case. It would include the following info

| | | | |
|---|---|---|---|
| **Vehicle #:** | 1 | **Participant Linked to** | Defendant 01 |
| **License #** | 123456 | **Vehicle Year** | 2012 |
| **License State** | WA | **Make** | Chevrolet |
| **License Exp:** | 10/1/2014 | **Model** | Corvette |
| **Owner::** | Sam Jones | **Style** | 2Dr |
| **Address Line 1** | 123 Main Street | **Color** | Gold |
| **Address Line 2** | PO Box 456 | **Vin:** | 987654a123456d0126456s123456 |
| **City, State, Zip:** | Oroville, WA 98844 | | |

Who can see the vehicle information assuming we have the business rules that JIS-LINK level 1 cannot see address info?

14. What shouldn’t display on a docket forJIS-LINK level one? Does everything display for other link users? JIS Security states information on nonlitigants should be removed.

15. When searching in SCOMIS by the Search Index command, it appears that cases display for every alias name that is associated with the name on the case. Thus, if Robert Joshua Turley has 4 aliases, and between the 4 aliases there are 50 cases, when searching on any of those aliases, all 50 cases are displayed for each name. This contradicts earlier answers that public users shouldn't see any information related to AKAs. If a JIS-LINK or court user only has SNCI access, thus, no AKA info included in the search, when searching by a name, should they only see cases where that specific name is a participant or should they see all cases where any alias for that specific name is a participant.

16. JIS LINK users with PKV (level 20-30) may search by vehicle lic # and see a list of all parking cases for that lic in that court. Should we also allow them to see all other cases that are associated with a vehicle license #?

17. "Transfer for sentencing" and "transfer for supervision" information in juvenile offender cases public? Other JIS-LINK users?

18. Therapeutic courts information public?
    a. DDA Happold says yes, per review of RCWs 2.28.165-2.28.175.
    b. Mental health courts? RCW 2.28.180; chapter 71A.10 RCW. <u>NOT</u> under RCW 71.05.620(1)

    (1) The files and records of court proceedings under this chapter and chapters 70.96A, 71.34, and 70.96B RCW shall be closed but shall be accessible to any person who is the subject of a petition and to the person's attorney, guardian ad litem, resource management services, or service providers authorized to receive such information by resource management services.

19. Juvenile drug court and Juvenile drug court 'mental health alternative' - under RCW 13.50.100, or 13.50.050 as juvenile offender case?

20. Protection orders – public access?